



Emergency Contact *(local resident preferred – usually someone other than a parent or guardian)*

Name: _____	Name: _____	Name: _____
Relationship to student: _____	Relationship to student: _____	Relationship to student: _____
Home phone: _____	Home phone: _____	Home phone: _____
Work phone: _____	Work phone: _____	Work phone: _____
Cell phone: _____	Cell phone: _____	Cell phone: _____

Medical Information

You do not have to give information on medical conditions, but the information is often helpful for school staff and bus drivers. Does your child have any medical conditions which the school and staff should be made aware of:

- Diabetes Epilepsy Allergies Hemophilia Heart Condition Asthma
 Other: _____

School History

Name of previous school attended: _____
City/Town: _____ Province: _____

Names of Other Students Living at the Same Address Attending a Chinook's Edge School

Name: _____	School: _____
Name: _____	School: _____
Name: _____	School: _____
Name: _____	School: _____

Independent Student Status

The definition of an Independent Student is: "Independent student" means a student who is (i) 18 years of age or older, or (ii) 16 years of age older and (A) who is living independently, or (B) who is a party to an agreement under section 57.2 of the *Child and Youth and Family Enhancement Act*. (Source: Section 1(m) of the *School Act*)

Is the student "living independently" under the definition of the *School Act*? Yes No

Citizenship of Student

Check one – documents on file must be kept current

- Canadian Citizen
 Permanent Resident/Landed Immigrant (Copy on file: Yes No)
 International Student (Parent/Guardian residing in another country)
Student Study Permit Expiry Date: _____ (Copy on file: Yes No)
 Child of lawfully admitted permanent or temporary resident (does not include tourists or visitors)
 Step Child of a Canadian or temporary foreign worker
 Child of a Canadian Citizen

English as a Second Language (ESL)

A Student may be eligible for ESL support when the primary language spoken at home is a language other than English.

Is English the student's first language? Yes No

What language is spoken at home? _____

Special Education Needs

Has your child ever received a special education (IPP) program? Yes No

Please provide a copy if possible.



Transportation

Urban Students

If you live in an area where in town transportation is available and wish to request busing for your child, please complete the Urban Transportation Registration Form, available either on our website (www.chinooksedg.ab.ca) under Departments/Transportation/Forms, or at your school office, and fax it to the Transportation Department at the number listed on the form. Please note if there is a fee, payment must accompany the registration form.

Rural Students

Please check the box below if you wish to have rural busing for your child. This request will take 24-48 hours to process and you will be contacted by the driver. If you are unsure about your designated school based on your legal land description, please contact the Transportation Department at 403-227-7072 or 1-800-561-9229.

I wish to request rural busing for my child

Francophone Rights

Does your child have Francophone eligibility: Yes No

The exercise of Francophone eligibility rights refers to instruction in a Francophone school, NOT a French Immersion school. According to the School Act and Section 23 of the Canadian Charter of Rights and Freedoms, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen AND one of the following three conditions exists:

- Either parent's first language learned and still understood is French, OR
- Either parent has received their primary school instruction in Canada, in French, OR
- One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada.

If yes and you wish to exercise your right, please contact:

Greater North Central Francophone Education Region No. 2

301, 8627 – 91 Street

Edmonton, AB T6C 3N1 or <http://www.centrenord.ab.ca/> or [www.conseildusud.ab.ca.](http://www.conseildusud.ab.ca/)

Aboriginal Identity

Chinook's Edge strives to provide culturally responsive education that will lead all of our students to successful futures.

If you wish to declare that your child is an Aboriginal person, please specify:

Status Indian/First Nations Non-Status Indian/First Nations Métis Inuit

Alberta Education is collecting this personal information pursuant to Section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs, and services to improve Aboriginal learner success. Alberta school boards are also collecting this information pursuant to the same section in conjunction with section 2(1)(t) of the Student Record Regulation and for the same purposes. This information will also be used to determine the provincial First nations, Métis and Inuit Funding Allocation provided to school authorities. For further information or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Strategic Services Division, Alberta Education, 10155-102 Street, Edmonton, AB, T5J 4L5, (780) 427-8501. If you have questions regarding the collection activity by the Chinook's Edge School Division No. 73, please contact the Superintendent at (403) 227-7070.

Technology Responsible Use Terms and Conditions

I have reviewed and agree with the **Technology Responsible Use Terms and Conditions** document.



Freedom of Information and Protection of Privacy Provisions

Schools play an important role in the education and socialization of our children. In this process, personal information is often collected and used for authorized programs and activities that are a vital part of a healthy and functioning school. The purpose of this notice is to inform you about the collection and use of student information by our school and Division under the *FOIP Act*.

The personal information collected on this form is part of the Division registration process and is authorized under the provisions of the *School Act* and its regulations of the *FOIP Act*. The personal information will be used to provide an educational program and ensure a safe and secure school environment. Information acquired through this form is kept secure and access is restricted. Once the information is collected and compiled, Chinook's Edge School Division No. 73 (Division) believes the uses listed below are part of a vital, healthy, and functioning school and participation of all students is important and encouraged. Here are activities where the information may be used:

- the use of student names, photos and comments in the school calendar, newsletter, yearbook, video yearbook, graduation book or other school publications
- the taking of individual, class, team or club photos for school purposes
- the use of student names on artwork or other creative work or material of students displayed at school or school Division sites or at a school or school Division sponsored display in the community.

- the use of student names in honour rolls, graduation ceremonies, scholarships or other awards within the Division
- the use of student names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the Division applies on a student's behalf
- the use of student names, addresses, phone number and special medical conditions for the purpose of arranging transportation and providing information to contracted school bus carriers
- the use of student names, related contact information and telephone numbers for absenteeism checks
- the taking of photos/video of classroom or other school activities by the school board where the material will be used within the school or in the Division promotional materials.

If you have any questions or concerns regarding the collection and the intended purpose, please contact the principal of the school your child attends.

Declaration by Parent, Legal Guardian or Independent Student

I hereby certify the foregoing information to be true, correct, and complete.

Date: _____ Signature: _____

Please print name: _____

For Office Use Only

Notes:

- Birth Certificate
- Release of confidential information signed
- Custody Papers
- Landed Immigration Papers
- Student Visa
- IPP
- Media Consent Form
- Computer Access User Agreement and Parent Permission Form



Media Consent Form

Dear Parent or Guardian:

Chinook's Edge School Division No. 73 enjoys a strong relationship with media, as they frequently photograph, videotape or interview students about the positive, day-to-day activities in our schools. Media photographs, videotaping or interviews are allowed at schools only with the permission of the Principal or Vice Principal, and only for students whose parents have consented to their child participating in such activities. The media outlets that feature students from our schools on a regular basis include: the Mountain View Gazette, Olds Albertan, Didsbury Review, Sundre Round-Up, Carstairs Courier, Sylvan Lake News, Innisfail Province, Olds Radio, OldsTV.com, Red Deer Advocate, BIG 105 Radio Red Deer and KG Country/Z99 Radio. Chinook's Edge will obtain additional permission from you for any media outlet other than those listed here.

Students' names, photographs, and comments may also be published in Chinook's Edge documents such as the division website, media releases, brochures, advertising or Chinook's Edge *Advantage* newspaper.

Under the *Freedom of Information and Protection of Privacy Act*, Chinook's Edge School Division requires consent to use a student's information in the manner(s) outlined above. This consent is valid during the current school year and your renewed consent will be sought annually at the beginning of each school year. Should circumstances change during the school year, you may change your consent at any time by contacting the school principal.

Please complete the information below to indicate your choice for your child:

- Yes**, as the parent or guardian of the student named below, I give my consent to the publication of his/her name, image or comments for the uses described above.

- No**, as the parent or guardian of the student named below, I do not give my consent for the publication of his/her name, image or comments to be used for these purposes.

Print Student's Name _____

Print Parent/Legal Guardian's Name _____

Date _____ Signature _____

This personal information is collected under the authority of the *School Act* that mandates the program operations and services offered by Chinook's Edge School Division No. 73 and will be protected under the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of the information, please contact the Chinook's Edge FOIP Coordinator, 4904 – 50 Street, Innisfail, Alberta T4G 1W4, or phone (403) 227-7070 or toll free at 1-800-561-9229.

Chinook's Edge School Division No. 73
Technology Responsible Use Terms and Conditions Document

Exhibit I

For the Use of Computers, Internet, Gmail, Google Application, Personal Devices and Internet Applications

Technology provides students with unique and powerful ways to enhance their learning. Chinook's Edge School Division No. 73 supports the use of technology for the purpose of enhancing and supporting learning and is pleased to offer students access to computer networks so that they can use Division supplied technology or bring in their own personal devices to school.

It is one of the technology goals of the Chinook's Edge School Division to ensure that student's interactions with the use of technology contribute positively to the learning environment both at school and in the community. Negative use of technology through Division owned devices inside or outside of our schools that degrades or defames members of our communities, or the Division, is unacceptable. Chinook's Edge School Division also recognizes that students have widespread access to both technology and the Internet; therefore, use of personal devices and connectivity is considered to be included in this Responsible Use Terms and Conditions Document.

Access to the Chinook's Edge School Division network is a privilege not a right. The use of technology whether owned by the Division or devices supplied by the student entails personal responsibility. It is expected that students will comply with Division standards, act in a responsible manner, and will honor the terms and conditions set by the classroom teacher, school, and Division. Failure to comply with such terms and conditions may result in permanent or temporary loss of access as well as other disciplinary or legal action as necessary. In particular, students will be held accountable for their actions and are encouraged to report any accidental use immediately to school administration.

With the increased usage of free educational applications on the Internet, digital storage areas, containing less sensitive student information, may or may not be located on property of the school Division. In some cases, data will not be stored on Canadian servers. Therefore, students should not expect that files and communication are private. Network Administrators may review files and communications to maintain system integrity and to ensure responsible use. Chinook's Edge also has a private and secure system for sensitive school records which will be managed by Division Information Technology Staff.

Definitions

- *Network refers to wired and wireless technology networks including school networks, cellular networks, commercial, community or home based wireless networks accessible to students on school property.*
- *Student / staff owned (supplied) mobile devices refers to cellular phones, blackberry type devices, PDAs, MP3 players, iPod type devices, and portable computers such as laptops, iPads, notebooks, tablets and netbooks as well as portable storage devices.*

Terms and Conditions

Students/ staff will use technology in a responsible manner by:

- *Using technology for legal and appropriate activities and by abiding by the copyright laws.*
- *Using technology in ways, which treat others and themselves with respect and follow school policies and behavior standards of the school and Chinook's Edge School Division.*
- *Using the equipment and network in a positive manner so that it does not disturb the system performance and does not breach security standards.*
- *Respecting the rights of others by obtaining consent from the individual and a school staff member before photographing individual's pictures, publishing, sending or displaying private or personal information.*
- *Only using their own account and electronic data unless they are granted sharing permission by other users.*
- *Using the bandwidth, file space, and printers responsibly for educational purposes.*
- *Keeping their own personal data secure such as addresses, telephone numbers, age, school, last names etc..*
- *By realizing that data is not always private and that their data could be stored on other servers throughout the world (Gmail, Google Apps, and other web applications).*
- *Realizing that Chinook's Edge School Division will monitor, flag and review inappropriate use of technology as deemed necessary.*
- *Reporting security or network problems to a teacher, administrator, or system administrator.*
- *Having the site Administrator install any needed software on Division owned technology.*

Use of Personal Devices in Schools

Students / staff understand that:

- *A student/staff-owned device which is registered at the school will have a client application placed on the device. This will allow the student to have more bandwidth privileges and educational access than non-registered students. It will also allow the user's activities through the school's network to be traced back to the student, if there is any reason to believe that the privilege is being abused. School Administration and Division Technology staff may search the student's memory device if they feel school rules have been violated which may include, but are not limited to, audio and video recording, photographs taken on school property that violate the privacy of others, or other issues regarding bullying, etc*
- *Students/staff need to connect to the school's network and NOT to the networks of the neighbors surrounding the school.*
- *If students/staff choose to use a device that is not registered, they are responsible for making sure that the virus protection is up-to-date. Students who register their device will have their device scanned for viruses upon entry and updates will be done automatically.*
- *Students/staff will turn off all peer-to-peer (music/video/file-sharing) software or web-hosting services on their device while connected to the school wireless network.*
- *Students will use the student owned device in class only with the teacher's expressed permission.*
- *Students/staff understand the security, care and maintenance of their device is their sole responsibility. They will securely store and charge their device when not in use.*
- *Students will not use an audio recording device, video camera, or camera (or any device with one of these, e.g. cell phone, netbook, laptop, tablet, etc.) to record media or take photos during school unless they have permission from both a staff member, and those they are recording.*

Use of Public Internet Tools

- *Technology provides an abundance of opportunities for students/staff to use interactive tools and sites on public websites that benefit learning, communication and social interaction. The Division does not control these public sites and does not manage the information posted by their users; therefore, does not accept responsibility for their content. Personal information could be used for commercial purposes and information stored there could be lost. Users need to ensure that they protect their personal information.*
- *Students/staff may be held accountable for the use of and information posted on these sites if it detrimentally affects the welfare of individual users or the governance, climate, or effectiveness of the school(s).*
- *From time to time teachers may recommend and use public interactive sites that to the best of their knowledge are legitimate and safe. As the site is "public" and the teacher (School and Division) is not in control of it, students and parents must use their discretion when using, accessing information, storing, and displaying student's work on the site.*

Security and Supervision

- *The Division does provide content filtering controls for student access to the Internet using the Division's network as well as reasonable adult supervision, but at times inappropriate, objectionable and/or offensive material may circumvent the filter as well as the supervision and be viewed by students. Students are to report the occurrence to their teacher or the nearest supervisor. Students will be held accountable for any deliberate attempt to circumvent Division technology security and supervision.*
- *Students using mobile and cellular devices on networks other than the Division's network are subject to the rights and responsibilities outlined in this document and are accountable for their use.*

Student Email

All Chinook's Edge students are given a Gmail and Educational Google Applications account. The information being stored by this web tool as well as others might not reside on Canadian servers. Students must use email, web tools and the Internet while at school according to the terms and conditions outlined in this Responsible Use document.

All students, parents and staff are provided with this Responsible Use Terms and Conditions Document in student agendas or handbooks and in all staff handbooks. All users understand that the use of this electronic information resource is for educational purposes. They recognize the Division has initiated reasonable safeguards to filter and monitor inappropriate materials. They understand that while the Division has also taken steps to restrict user access on the Internet to inappropriate information and sites, it is impossible to restrict access to all controversial materials. Any user who does not abide by the rules of appropriate use understands that consequences will be instated. Users will not hold Chinook's Edge School Division responsible for materials they acquire on the Internet. Users are required to read the Technology Use Document at the start of each school year (or upon enrolling in Chinook's Edge) and adhere to all requirements in the document. Staff is required to read the document upon commencing employment with Chinook's Edge School Division and adhere to all requirements in the document.



Registration Survey

We are extremely proud of the schools within Chinook's Edge. As you and your child come to know the staff and the programs at this school, we believe that you will feel extremely satisfied with the caliber of education provided here. We welcome you and your child, and your on-going participation at this school.

How did you learn about this school? (check all that apply)

- It's the neighborhood school _____
- Friends / neighbors _____
- Real Estate agent _____
- Municipal office _____
- Website _____
- Newspaper advertising _____
- Other advertising _____
- Other _____

What program or aspect of the school influenced your decision to register here? (check all that apply)

- **It's the neighborhood school** _____
- **Positive reputation of school / staff** _____
- **Values / character education programs** _____
- **Strong academic results** _____
- **Physical education, music or other specialized program** _____
- **Special education offerings** _____
- **Facility** _____
- **No kindergarten fees** _____