



## Board of Education

Date : Wednesday, November 01, 2017

Start time : 1:00 PM

### Call to Order

**Trustees:** H. Bilton, C. Butler, S. Cooper, M. Copley, G. Kerr, J. Knispel-Matejka, A. Tarnoczi

**Trustees Absent:** C. Huelsman, T. James (unable to attend due to hospital admission)

**Staff:** S. Bexon – Communications Officer, S. Russell – Associate Superintendent Corporate Services, K. Sacher – Superintendent/CEO, R. Hoppins – Associate Superintendent People Services, S. Babb – Executive Assistant to Superintendent/Recording Secretary, S. Westwood – Administrative Assistant, Corporate Services

Chair C. Butler called the meeting to order at 1:00 p.m.

### Agenda Approval

Chair C. Butler called for additional agenda items.

#### **Resolution #20171117003**

Moved By: A. Tarnoczi

**Motion to approve the agenda with the following additions:**

**4.12 Government Engagement Sessions**

**4.13 ASBIE**

**Carried**

### Minutes Approval

The minutes of the October 11, 2017 Board of Education meeting were provided for review.

#### **Resolution #20171117005**

Moved By: S. Cooper

**Motion to approve the minutes of the October 11, 2017 Board of Education meeting as presented.**

**Carried**

#### **Resolution #20171117006**

Moved By: H. Bilton

**Motion to move the meeting In Camera at 1:01 p.m.**

**Carried**

It was noted that H. Bilton, C. Butler, S. Cooper, M. Copley, G. Kerr, J. Knispel-Matejka, A. Tarnoczi, S. Russell, R. Hoppins and K. Sacher remained in the meeting at this time.

R. Hoppins left the meeting at 1:27 p.m.

#### **Resolution #20171117008**

Moved By: G. Kerr

**Motion to return to the regular meeting at 2:17 p.m.**

**Carried**

S. Babb, S. Bexon, S. Westwood, W. Christensen and A. Stonebridge entered the meeting at 2:20 p.m.

## **Personnel**

Associate Superintendent People Services R. Hoppins provided a personnel update during the In Camera portion of the meeting.

### **Resolution #20171117011**

Moved By: G. Kerr

**Motion to accept the personnel report as presented.**

**Carried**

## **Superintendent's Personnel Update**

Superintendent K. Sacher provided a personnel update during the In Camera portion of the meeting.

## **Accounts Payable**

The Accounts Payable cheques over \$500 and direct deposits for October were reviewed during the In Camera portion of the meeting.

## **Facilities Update**

Associate Superintendent Corporate Services S. Russell provided a facilities update during the In Camera portion of the meeting.

## **Negotiations Committee**

A negotiations update was provided during the In Camera portion of the meeting.

S. Russell left the meeting at 2:22 p.m.

## **Family School Wellness Update**

Associate Superintendent Student Services W. Christensen and Team Lead for the Family School Wellness Program A. Stonebridge attended the meeting to provide an overview of the Family School Wellness (FSW) Program. There are a total of 26 FSW (23.5 FTEs) workers in the Division in all schools with the exception of the colony schools. A copy of a summary indicating how many FTEs are in each school was distributed at the meeting. It was noted that there is not equity based on student population. Plans are underway to move towards a more needs based funding model over the next few years, however there are many challenges in doing this without additional funding or resources. A funding pool pilot is underway in Sylvan Lake. An overview of the budget was distributed at the meeting.

S. Russell returned to the meeting at 2:38 p.m.

K. Barber entered the meeting at 2:55 p.m.

W. Christensen and A. Stonebridge left the meeting at 3:01 p.m.

## **Diploma Exam / Provincial Achievement Results & 5 Year Roll-ups**

Associate Superintendent System Services K. Barber presented the provincial assessment results and five year roll-ups. A copy of the presentation was provided in the agenda package.

Overall, there have been very positive results in the Grade 6 and 9 acceptable standard and standard of excellence. CESD is above the provincial average in Math 6 and 9. FLA at

grade 6 and 9 is much improved and above provincial average in most measures.

S. Russell left the meeting at 3:31 p.m.

Focus is being placed on essential outcomes and mastery in order to move to the next level.

**ACTION: K. Barber will determine how many students are taking Math 30-1, 30-2 and 30-3 and will share this information with Trustee H. Bilton.**

## **Literacy Benchmarks**

Associate Superintendent System Services K. Barber provided a summary of the CESD Literacy Tool. It identifies the level of support required (individual, targeted, universal) for all students in each school. The goal is to have 95% of all students reading at grade level. Sample data from a couple of schools was provided. The Trustees were asked to contact K. Barber if they are interested in seeing data from their schools.

S. Russell returned to the meeting at 3:40 p.m.

## **Accountability Pillar**

Associate Superintendent System Services K. Barber presented the accountability pillar. The annual results report is comprised of student achievement data and student/parent/staff satisfaction survey results. The report shows an increase across the board in the number of students who are achieving at both acceptable and excellence standards in provincial achievement tests and diploma exams.

K. Barber left the meeting at 4:01 p.m.

## **Transportation Ride Times**

Further to the Transportation quarterly report presented in October, Associate Superintendent Corporate Services S. Russell provided additional information regarding ride times.

## **AP 3-26 Welcoming, Caring, Respectful, Safe and Inclusive Schools**

As a requirement of Policy 3-06.1.0 (Welcoming, Caring, Respectful and Safe Learning Environments), Administrative Procedure 3-26 was provided for review. The Trustees were asked to contact Superintendent K. Sacher if they have any questions.

## **PL 3-04.0.0 Staff Relations**

As a requirement of Policy 3-04.0.0 (Staff Relations), Superintendent K. Sacher provided an update on how staff are consulted and included in the decisions that affect them (SAT, LSTs, COLT connections, Teachers Matter, Support Staff Matter, and DOS and DOS Advisory). He also provided a copy of AP 4-06 Role of the School Principal for review.

## **Olds and District Kiwanis Music Festival Society**

A letter received from the Olds and District Kiwanis Music Festival Society, dated September 30, 2017, requesting support for their annual festival was provided for review.

### **Resolution #20171117024**

Moved By: J. Knispel-Matejka

**Motion that Chinook's Edge School Division No. 73 Board of Education provide**

**financial support in the amount of \$700 (seven hundred dollars) to the Olds and District Kiwanis Music Festival Society for their 2018 Festival.**

**Carried**

**Red Deer  
Festival of the  
Performing Arts**

Correspondence received from the Red Deer Festival of the Performing Arts, dated October 24, 2017, requesting support for their annual festival was provided for review.

**Resolution #20171117026**

Moved By: H. Bilton

**Motion that Chinook's Edge School Division No. 73 Board of Education provide financial support in the amount of \$700 (seven hundred dollars) for the Red Deer Festival of the Performing Arts for their 2018 Festival.**

**Carried**

**Rural Education  
Symposium**

The Alberta Rural Education Symposium is being held March 4-6, 2018 at West Edmonton Mall. Please let S. Westwood know if you are planning to attend.

**Board Strategic  
Planning Date**

The date for the Board Strategic Planning was set for November 23rd at 9:00 a.m. in the Bluebird Room.

**Government  
Engagement  
Sessions**

Engagement Sessions on Promising Practices, Assurance Review and Collective Bargaining are being held on November 9th and 14th. C. Butler and H. Bilton will attend on the 9th and S. Russell will attend on the 14th.

**ASBIE**

Trustee A. Tarnoczi indicated that he was interested in running for a position on the ASBIE Advisory Board. There were no objections expressed.

**Audit Committee**

No report at this time.

**Finance  
Committee**

No report at this time.

**Education  
Committee**

No report at this time.

**Facilities and  
Maintenance  
Committee**

No report at this time.

**Parents Matter  
Committee**

No report at this time.

**Policy  
Committee**

No report at this time.

**Public  
Consultation  
Committee**

No report at this time.

**Teachers Matter**

No report at this time.

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| <b>Technology Committee</b>              | No report at this time.   |
| <b>Transportation Committee</b>          | No report at this time.   |
| <b>Superintendent Update</b>             | <p>Superintendent K. Sacher provided a verbal update:</p> <ul style="list-style-type: none"> <li>• <b>WIFI Access</b> - late night and weekend WIFI is being restricted in a couple of locations (Sundre, Sylvan Lake Career High) to see if some of the issues regarding individuals congregating near the school can be reduced.</li> <li>• <b>ADCOS Messaging with respect to Trustees</b> - this item was discussed in detail at the Trustee orientation.</li> <li>• <b>Grade 7 Class</b> - visits to Mr. Walsh's IMS class to teach a couple of math lessons.</li> <li>• <b>High performing teams</b> - working with River Valley School for half a day on November 24<sup>th</sup> regarding team development.</li> <li>• <b>Division Wide Staff Wellness Survey</b> - being done to find out how staff are feeling across the Division.</li> <li>• <b>Social Media Toolkits</b> - this work will be coordinated through the Public Consultation to reflect on CESD's presence in social media.</li> <li>• <b>Cross Ministry meeting</b> - being held on November 22<sup>nd</sup> to discuss Horizon School.</li> </ul> |
| <b>Community Learning Campus</b>         | The date of the next meeting is November 6th at 5:00 p.m. in The Commons at the Ralph Klein Centre in Olds.   |
| <b>Enrolments</b>                        | Superintendent K. Sacher reviewed Division enrolments as of October 23, 2017.   |
| <b>Correspondence</b>                    | An invitation to the Remembrance Day service and wreath laying ceremony on Saturday, November 11th at 9:45 a.m. at the Innisfail Royal Canadian Legion was provided. Trustee H. Bilton and Treasurer S. Roy will be attending.  |
| <b>Trip Requests</b>                     | No trip requests were received. A summary of the trips approved for 2017/2018 was provided for information.   |
| <b>Trustee Remuneration and Expenses</b> | Chair C. Butler called for Trustee Remuneration and Expense sheets for October.   |
| <b>Board Strategic Plan</b>              | The Board strategic plan for 2016-2017 was provided for information. The new Board will be developing the 2017-2018 strategic plan on November 23rd.  |
| <b>Alberta School Boards Association</b> | <p>The date of the next ASBA Zone 4 meeting is November 6th at Red Deer Catholic. Please let B. Milman know if you are planning to attend.</p> <p>The Fall General Meeting is being held on November 19-21, 2017 at the Westin Hotel in Edmonton. The proposed policy positions were discussed.</p> <p>M. Copley left the meeting at 4:42 p.m.</p>  |

K. Sacher left the meeting at 4:47 p.m.

A Trustee Orientation Day is being held on November 22nd at the Westin Hotel. Please let S. Westwood know if you are planning to attend.

**Public School  
Boards  
Association**

The Fall events are being held November 15-17, 2017 at the Doubletree by Hilton Hotel West Edmonton. The program at a glance was provided for information. Please let S. Westwood know if you are planning to attend.

**Canadian School  
Boards  
Association**

The annual CSBA Conference is being held in Halifax, Nova Scotia from July 4-7, 2018. CSBA 2019 will be hosted in Ontario.

**National School  
Boards  
Association**

The National School Board Association Annual Conference is being held in San Antonio, Texas April 7-9, 2018. The 2019 conference will be held in Philadelphia and the 2020 conference will be held in Chicago.

**Resolution #20171117055**

Moved By: S. Cooper

**Motion to adjourn the meeting at 5:02 p.m.**

**Carried**

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C. Butler - Chair

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H. Bilton - Vice Chair

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S. Russell - Corporate Secretary