

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2017**

[School Act, Sections 147(2)(b) and 276]

Chinook's Edge School Division No. 73

Legal Name of School Jurisdiction

403-227-7070 (Bus) 403-227-3652 (Fax) sroy@cesd73.ca

Telephone & Fax Numbers, Email Address

BOARD CHAIR

Colleen Butler

Name

Signature

SUPERINTENDENT

Kurt Sacher

Name

Signature

SECRETARY TREASURER or TREASURER

Susan Roy, MBA, CSBO, CPA, CGA

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on**

June 22, 2016

Date

Version: 160422

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

E-MAIL: Robert.Mah@gov.ab.ca (780-427-3855)

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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.	grey cells: data not applicable - protected
salmon cells: contain referenced juris. information - protected	white cells: within text boxes REQUIRE the input of points and data.
green cells: populated based on information previously submitted	yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2016/2017 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

The 2016/2017 Chinook's Edge School Division (CESD) budget has an operating surplus of \$152,589. With net amortization of \$1.77 million, capital purchases of \$1.3 million, and a capital disposition resulting in an estimated gain of \$0.9 million, division reserves are expected to rise by \$646,935.

The budget is based on a number of key budget assumptions. The assumptions are based on the best information available at the time the budget was prepared. If, during the course of the year, the actual results differ from the budget assumptions, the projected year-end financial results will change. Some of the key budget assumptions are:

1. Transportation, Operations and Maintenance, and Inclusive Education funding will be spent in their respective areas. Investment income in excess of amounts that are required to be allocated to Infrastructure Maintenance and Renewal, scholarships and endowments, capital projects, and Horizon trust funds will be allocated to Transportation. Excess interest is estimated at \$89,000. In addition, the Board will supplement the Transportation budget in the amount of \$472,000 from other sources of revenue, for a total subsidy of \$561,000. The Board of Education has concerns regarding the need to supplement the Transportation budget as this will have a direct impact on classroom budgets. This equates to five less teachers in our classrooms.
2. The Division will continue to retain a 1% unrestricted reserve of \$1.268 million as a contingency fund.
3. Board governance and system administration expenses are expected to be maintained at 3.25%, well below the cap of 3.6%.
4. On January 1, 2017, the Division will be faced with the new Carbon Tax. The direct impact on the budget for the eight months ending August 31, 2017 is \$70,000 for fuel and natural gas. This is approximately \$105,000 for an equivalent 12 month period. The Carbon Tax will also impact the cost of most other goods and services, including a potential increase in mileage rates, that the school division acquires and the amount of this impact is unknown. The Division expects increased costs in every budget due to vendors passing the carbon tax on to consumers. The Division also expects cost increases from vendors as the minimum wage rises in Alberta.
5. This budget assumes that any negotiated settlement between the Province and the teachers will be fully funded by the province.

Significant Business and Financial Risks:

The Division's primary source of revenue is from the Alberta Government, which means that our viability and sustainability is largely dependent on this funding.

For 2016/2017, there is an increased risk of revenue falling short of amounts budgeted due to the current unstable Alberta economy. The biggest risk are for those revenues based on enrolments. This budget assumes an increase in enrolment based on current enrolment trends. However, out migration in some of our communities over the summer due to job losses might result in lower enrolments. The Division has a contingency plan to address revenue shortfalls.

- The budget includes instruction reserves that have not yet been committed.
- The budget includes a gain on sale of some property of \$900,000. Of this, only \$472,000 is committed to the purchase of school buses.

Should either the instructional revenues or the gain on sale fall short of the amount budgeted, the division may have to rely on any reserves carried forward from 2015/2016. Should both sources of revenue fall short of the amount budgeted, the division may have to rely on its unrestricted reserve, which currently is estimated at \$1.2 million.

Despite budgeting for a modest surplus, there are many unknown factors that could result in a deficit, which would result in operating and capital reserves below 3%. This will impact cash flow and our ability to respond to unexpected issues that arise, including any unfunded teacher negotiations.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
REVENUES			
Alberta Education	\$120,021,337	\$119,445,382	\$116,558,376
Other - Government of Alberta	\$814,214	\$813,114	\$839,120
Federal Government and First Nations	\$332,748	\$227,833	\$140,248
Other Alberta school authorities	\$206,107	\$209,975	\$148,800
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$305,410	\$271,265	\$286,654
Property taxes	\$0	\$0	\$0
Fees	\$2,284,834	\$2,506,653	\$2,382,734
Other sales and services	\$1,519,655	\$1,372,154	\$1,818,357
Investment income	\$187,822	\$187,822	\$195,652
Gifts and donations	\$292,200	\$262,500	\$545,543
Rental of facilities	\$217,280	\$228,968	\$247,970
Fundraising	\$860,501	\$757,657	\$1,061,606
Gains on disposal of capital assets	\$900,000	\$0	\$6,320
Other revenue	\$15,000	\$0	\$298,453
TOTAL REVENUES	\$127,957,108	\$126,283,323	\$124,529,833
EXPENSES			
Instruction - Early Childhood Services	\$6,400,000	\$6,357,639	\$6,269,362
Instruction - Grades 1-12	\$93,374,011	\$92,416,760	\$91,327,075
Plant operations & maintenance	\$15,741,755	\$15,225,526	\$15,286,126
Transportation	\$6,612,005	\$6,637,626	\$6,552,841
Administration	\$4,260,217	\$4,230,907	\$4,153,935
External Services	\$1,416,533	\$1,803,650	\$2,039,184
TOTAL EXPENSES	\$127,804,521	\$126,672,108	\$125,628,523
ANNUAL SURPLUS (DEFICIT)	\$152,587	(\$388,785)	(\$1,098,690)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
EXPENSES			
Certificated salaries	\$58,020,130	\$57,682,960	\$55,622,925
Certificated benefits	\$13,102,843	\$13,041,611	\$12,561,468
Non-certificated salaries and wages	\$24,453,227	\$24,208,257	\$24,464,125
Non-certificated benefits	\$5,281,547	\$5,374,219	\$5,283,901
Services, contracts, and supplies	\$19,316,829	\$18,720,661	\$19,931,665
Capital and debt services			
Amortization of capital assets			
Supported	\$5,810,600	\$5,810,600	\$5,681,234
Unsupported	\$1,774,345	\$1,788,800	\$2,043,303
Interest on capital debt			
Supported			\$3,793
Unsupported		\$0	\$0
Other interest and finance charges	\$45,000	\$45,000	\$19,683
Losses on disposal of capital assets		\$0	\$16,426
Other expenses		\$0	\$0
TOTAL EXPENSES	\$127,804,521	\$126,672,108	\$125,628,523

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
FEES			
TRANSPORTATION	\$228,000	\$213,000	\$177,191
BASIC INSTRUCTION SUPPLIES	\$768,508	\$829,822	\$866,700
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$252,406	\$205,210	\$168,835
Activity fees	\$409,350	\$109,910	\$47,327
ECS Enhanced program fees	\$0	\$0	\$1,358
Other enhancement fees (describe) Swimming Fees	\$145,630	\$153,541	\$135,698
Other enhancement fees (describe) Band Equipment Rental	\$33,850	\$25,750	\$20,188
Other enhancement fees (describe) Adult School Fees	\$0	\$0	\$0
Other enhancement fees (describe) Locks/Agendas/Gym Strip	\$42,090	\$2,600	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$405,000	\$966,820	\$964,985
Non-curricular travel	\$0	\$0	\$0
Lunch supervision fees	\$0	\$0	\$0
Non-curricular supplies and materials	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)* FSW Program Fees/YES Program Fees	\$0	\$0	\$452
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
TOTAL FEES	\$2,284,834	\$2,506,653	\$2,382,734

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
Cafeteria sales, hot lunch, milk programs	\$1,018,125	\$304,800	\$158,349
Special events	\$200,000	\$0	\$0
Sales or rentals of other supplies/services	\$172,400	\$926,200	\$0
Out of district student revenue	\$0	\$0	\$0
International and out of province student revenue	\$78,150	\$86,034	\$159,539
Adult education revenue	\$39,000	\$30,000	\$64,854
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL	\$1,507,675	\$1,347,034	\$382,742

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2015	\$16,330,251	\$11,789,610	\$90,567	\$4,450,074	\$1,225,202	\$3,224,872	\$0
2015/2016 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$122,465			\$122,465	\$122,465		
Estimated Board funded capital asset additions		\$2,000,000		\$0	\$0	\$0	(\$2,000,000)
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$7,600,000)		\$7,600,000	\$7,600,000		
Estimated capital revenue recognized - Alberta Education		\$5,600,000		(\$5,600,000)	(\$5,600,000)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$2,100,000)	(\$2,079,667)	(\$20,333)	\$2,100,000
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2016	\$16,452,716	\$11,789,610	\$90,567	\$4,472,539	\$1,268,000	\$3,204,539	\$100,000
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	\$152,587			\$152,587	\$152,587		
Projected Board funded capital asset additions		\$1,280,000		\$0	\$0	\$0	(\$1,280,000)
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$7,584,945)		\$7,584,945	\$7,584,945		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$5,810,600		(\$5,810,600)	(\$5,810,600)		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$1,642,675)	(\$1,926,932)	\$284,257	\$1,642,675
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2017	\$16,605,303	\$11,295,265	\$90,567	\$4,756,796	\$1,268,000	\$3,488,796	\$462,675

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019
Projected opening balance	\$1,268,000	\$1,268,000	\$1,268,000	\$3,204,539	\$3,488,796	\$3,488,796	\$100,000	\$462,675	\$0
Projected excess of revenues over expenses (surplus only)	\$152,587	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted Amortization of capital assets (expense)	\$7,584,945	\$0	\$0	\$0	\$0	\$0			
Budgeted capital revenue recognized	(\$5,810,600)	\$0	\$0	\$0	\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0			
Projected reserves transfers (net)	(\$1,926,932)	\$0	\$0	\$284,257	\$0	\$0	\$1,642,675	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0			
Non-recurring non-certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0			
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0			
Salary negotiations	\$0	\$0	\$0	\$0	\$0	\$0			
Full-day kindergarten	\$0	\$0	\$0	\$0	\$0	\$0			
English language learners	\$0	\$0	\$0	\$0	\$0	\$0			
First nations, Metis, Inuit	\$0	\$0	\$0	\$0	\$0	\$0			
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0			
B & S Administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0			
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0			
Flood related costs (unfunded)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$462,675)	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,280,000)	\$0	\$0
Building leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency	\$1,268,000	\$1,268,000	\$1,268,000	\$3,488,796	\$3,488,796	\$3,488,796	\$462,675	\$0	\$0

Total surplus as a percentage of 2017 Expenses	4.08%	3.72%	3.72%
ASO as a percentage of 2017 Expenses	3.72%	3.72%	3.72%

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2015/2016

Provide an explanation of material changes from the budget originally submitted in the spring of 2015 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

There are no material changes from the budget originally submitted in the spring of 2015. Please note that Plant Operations & Maintenance reserves include over \$0.5 million related to the Community Learning Campus joint venture with Olds College. These funds are restricted to use in that joint venture.

2016/2017

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

The Division anticipates selling capital property in 2016/2017 with an estimated gain on sale of \$900,000. The funds will be used for future capital purchases in 2016/2017 and beyond.

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

2018/2019

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

August 31, 2019

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2019.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2016/2017 (Note 2)	Actual 2015/2016	Actual 2014/2015	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	7,557	7,448	7,295	Head count
Grades 10 to 12	2,500	2,489	2,532	Note 3
Total	10,057	9,937	9,827	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.2%	1.1%		
Other Students:				
Total	100	361	367	Note 4
Total Net Enrolled Students				
	10,157	10,298	10,194	
Home Ed and Blended Program Students	1	1	7	Note 5
Total Enrolled Students, Grades 1-12	10,158	10,299	10,201	
Percentage Change	-1.4%	1.0%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	366	336	337	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	924	932	959	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	8	7	8	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	932	939	967	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	466	470	484	
Percentage Change	-0.7%	-2.9%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	145	121	139	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	47	60	70	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- 2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2016/2017	Actual 2015/2016	Fall Budget 2015/2016	Actual 2014/2015	Notes
CERTIFICATED STAFF					
School Based	573.3	568.0	568.0	570.0	Teacher certification required for performing functions at the school level.
Non-School Based	14.8	14.8	14.8	16.2	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	588.1	582.8	582.8	586.2	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	0.9%	-0.6%	0.9%	-0.6%	
If an average standard cost is used, please disclose rate:	\$ 104,120	\$ 104,545		\$ 101,500	
Student F.T.E. per certificated Staff	1806.6%	1847.7%		18.2	
Certificated Staffing Change due to:					
Enrolment Change	5.3	-	(3.4)		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	-		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	-		Descriptor (required):
Total Change	5.3	-	(3.4)		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	-		FTEs
Non-permanent contracts not being renewed	-	-	-		FTEs
Other (retirement, attrition, etc.)			(3.4)		Descriptor (required): Retirements
Total Negative Change in Certificated FTEs	-	-	(3.4)		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
Please Allocate					
NON-CERTIFICATED STAFF					
Instructional	412.0	412.0	412.0	403.9	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	80.8	81.0	79.0	85.0	Personnel providing support to maintain school facilities
Transportation	88.7	88.5	86.3	83.1	Personnel providing direct support to the transportation of students to and from school
Other	61.0	60.0	56.0	54.5	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	642.5	641.5	633.3	626.6	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	0.2%	2.4%	1.5%	1.1%	
Explanation of Changes:					
Additional Information					
Are non-certificated staff subject to a collective agreement?	<input type="text" value="No"/>				
Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					