

Chinook's Edge School Division No. 73

4904 – 50 Street, Innisfail, AB T4G 1W4 Phone (403)227-7070 Fax (403)227-0174

For Teachers

Reference Check For: _____

Contact: _____

Date: _____

Provide a short description of the position that you are hiring for:

1. In what capacity have you known, or do you know the candidate?

2. What areas of strength can the candidate offer to a school/school division?

3. What would be any areas where growth is suggested?

4. Is the candidate a team player? Can you cite examples?

5. Describe how this person builds or develops relationships with students and staff members.

6. **Please rate the candidate on the following criteria using a scale of 1 to 10; feel free to provide comments.**
 - How well does the candidate carry out instructions?

 - How thorough is the candidate in carrying out the details of the job?

 - How well does the candidate organize work that is to be done?

 - What is the candidate's absenteeism record?

 - How well does the candidate adhere to school hours?

 - How safely does the candidate work?

 - How dependable is the candidate in doing what is expected of him/her?

 - How does the candidate care for his/her classroom?

 - What is the quality of the individuals work?

 - How positive is the candidate's attitude?

 - Does the candidate strive to do a good job?

 - How well does the candidate interact with peers?

- How willing is the candidate to assist when required?
- How well does the candidate accept feedback?
- Does the candidate possess strong communication, oral and written skills?

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*7. Can you think of any reason **not to hire** this individual?

*8. If you were hiring for a position of this nature, **would you hire him/her?**

Signature

